



Skills Builder
PARTNERSHIP



Speaking **Skills Report**

for Hammad Ausafi

on 06/06/2024

Here's what you answered:

STEP 0	Are you able to speak clearly to someone you know?	Rarely			
STEP 1	Are you able to speak clearly to <u>small groups</u> of people you know?	Rarely			
STEP 2	Are you able to speak clearly to individuals and small groups <u>you do not know</u> ?	Rarely			
STEP 3	Are you able to speak effectively by making points in a logical order?	Rarely			
STEP 4	Are you able to speak effectively <u>by thinking about what your listeners already know</u> ?	Almost Never			
STEP 5	Are you able to speak effectively <u>by using appropriate language</u> ?	Rarely			
STEP 6	Are you able to speak effectively <u>by using appropriate tone, expression and gesture</u> ?	Rarely			
STEP 7	Are you able to speak engagingly by using facts and examples to support your points?	Sometimes			
STEP 8	Are you able to speak engagingly <u>by using visual aids to support your points</u> ?	Almost Never			
STEP 9	Are you able to speak engagingly <u>by using tone, expression and gesture to engage listeners</u> ?	Rarely			
STEP 10	Are you able to speak adaptively by changing your language, tone and expression depending on the response of listeners?	Rarely			
STEP 11	Are you able to speak adaptively <u>by planning for different possible responses of listeners</u> ?	Rarely			
STEP 12	Are you able to speak adaptively <u>by changing your content depending on the response of listeners</u> ?	Rarely			
STEP 13	Are you able to speak influentially <u>by changing the structure of your points to best persuade the listeners</u> ?	Almost Never			
STEP 14	Are you able to speak influentially <u>by changing the examples and facts you use to best persuade the listeners</u> ?	Rarely			
STEP 15	Are you able to speak influentially <u>by articulating a compelling vision that persuades the listeners</u> ?	Almost Never			



SKILL SCORE

2.25 / 15

Your Skill Score shows your overall skill mastery, by adding up mastery of each of the steps:

Almost Never	Rarely	Sometimes	Often	Almost Always
+0	+0.25	+0.5	+0.75	+1



YOUR TOP 3 STRENGTHS

- | | |
|---------|---|
| STEP 7 | I speak engagingly by using facts and examples to support my points |
| STEP 12 | I speak adaptively by changing my content depending on the response of listeners |
| STEP 14 | I speak influentially by changing the examples and facts I use to best persuade the listeners |



YOUR TOP 3 AREAS FOR DEVELOPMENT

- | | |
|---------|---|
| STEP 4 | I speak effectively by thinking about what my listeners already know |
| STEP 8 | I speak engagingly by using visual aids to support my points |
| STEP 13 | I speak influentially by changing the structure of my points to best persuade the listeners |

We recommend starting with

Step 4 of Speaking

I speak effectively by thinking about what my listeners already know

Build Step 4 with online activities

Skills Builder Launchpad: online, interactive modules to build each step from the Universal Framework.

To access Launchpad, go to:

[Build Step 4 of Speaking](#)

Learn the building blocks of Step 4

Discover the building blocks of each Universal Framework skill step, and get practical advice on how to apply skills in your work and wider life.

[Visit Speaking Step 4 - Universal Framework](#)

Apply Step 4 today

Here's a suggested activity to help you apply this step in your day to day life.

Explain a new activity

Try explaining a hobby or game to a younger sibling or friend who does not know the game or activity. What was the impact? Did you manage to keep their interest throughout the explanation? If not, why not?